



## **Friends of Downs View AGM – Thursday 15 October 2020**

### **Attendance:**

Committee Members - Shelley Baker - Chair; Alison Briggs - Co-Vice Chair; Richard (Richie) Turner - Treasurer; Michelle Krawczyk - Secretary  
Staff: Tracy Kent - Head Teacher  
Parents - Chloe Stonebanks & Vic Pestridge

**Apologies** - Kirstie Dickerson - Co-Vice Chair

**Summary of activities since last AGM (June 2019) SB** - The chair of the Friends discussed the successes of 2019 highlighting some events conducted for the first time to include the Quiz Night and support to the Lion's Club Santa Sleigh. The Christmas and Summer Fayres were great successes this year thanks to the amazing support and help of all the school staff and all the parents who attended and helped run the event. The Chair highlighted the challenges arising in 2020 with the restrictions imposed by COVID and the committees commitment to continue to support the school through innovative ways of fundraising.

**Election of Committee Members** - The Chair stated she had received self nominations form from Shelley Baker, Alison Briggs, Richard (Richie) Turner and Michelle Krawczyk prior to the meeting to maintain their current positions as Trustees. The Chair asked if there were any additional nominations; there were none. The Chair then held a vote and all submitted nominations were voted into roles.

### **The Friends Trustees for 2020/2021 School Year:**

Shelley Baker - Chair  
Alison Briggs - Vice Chair  
Richard (Richie) Turner - Treasurer  
Michelle Krawczyk - Secretary

**Adoption of New Constitution** - The current Friends constitution is dated from 2015. The committee has decided to update it using a Friends model constitution from ParentKind. All agreed.

**Treasures Report – RT** - The treasurer informed everyone that the Friends were in the process of switching banks as the previous bank had reduced their counter hours making it difficult to conduct business. This is why the Friends currently have two accounts. Please see attachment for full report

### **Greatest Fundraising achievements 2019 -**

- Sponsored Events (Bounce and Read) - £3412.25
- Father's Day and Mother's Day Gift Sales - £782.55
- Christmas Fayre - £1,511.50
- Halloween Discos - £371.89
- Quiz Night - £351
- Spring Fayre - £325.55
- Summer Fayre - £633.70

### **Purchases funded by the Friends 2019 -**

- Children's Christmas and Easter gifts - £384.78
- School Purchases (reading books, outdoor learning supplies, classroom supplies, etc) - £7,853.87
- Leavers Medals for Year 2 Children - £646.94

**HT Guidance/Direction** - The HT thanks the Friends committee and all the parents and staff for their support throughout the year; stating the funds generated from the Friends goes immediately back to the school. With the school budgets becoming more challenging the Friend's support allows the school to purchase some nice to have additional items, but also some essential items like reading books. The HT acknowledged the difficulty the Friends will face in 2020 conducting fundraisers in the current environment, challenged the committee to keep-thinking 'outside the box' for fundraisers and reinforced her desire to continue to have events that are fun for the children. The HT informed the committee that IT is a challenge within the school right now, and some of our efforts will go towards addressing that issue this year. The HT identified that one of the issues facing the Friends is that not many parents are aware of the Friends and understand that being part of the Friends is not a large commitment of time.

**Approval for Upcoming Fundraising Event:** The friends discussed and received approval from the HT to pursue the following fundraisers and events for 2020/2021:

- GoFundMe/Social Media fundraising campaign
- Virtual/Sponsored Walk - Possibly to the North Pole, linked in with school fitness plan, curriculum of Christmas around the World and WOW and FOF.
- Classroom Christmas Parties sponsored by the Friends with a possible guest appearance
- Children making Christmas baubles for display on the school Christmas tree
- Support to the Lions modified Santa Sleigh by getting the word out
- Bag of Clothes event on 30 November and longer term a clothes bank on school grounds
- Participation in the school lottery scheme
- Virtual Quiz Night
- Local Estate agent offering a donation if a parent sells their house through them
- Networking events for community businesses

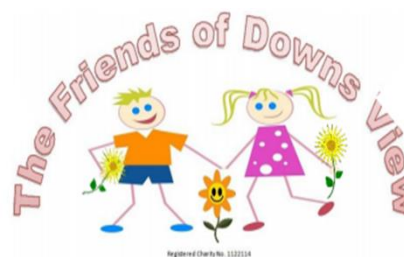
## **AOB**

**Class representatives:** The Friends would like to get a representative from each of the nine classes to help support events and get the word out to other parents in their class.

**AGM**- This year's AGM was delated from June to October owing to COVID-19. Next year's AGM will be back on schedule for June 2021. Exact date to be determined later.

## Friends of Downs View Infant School

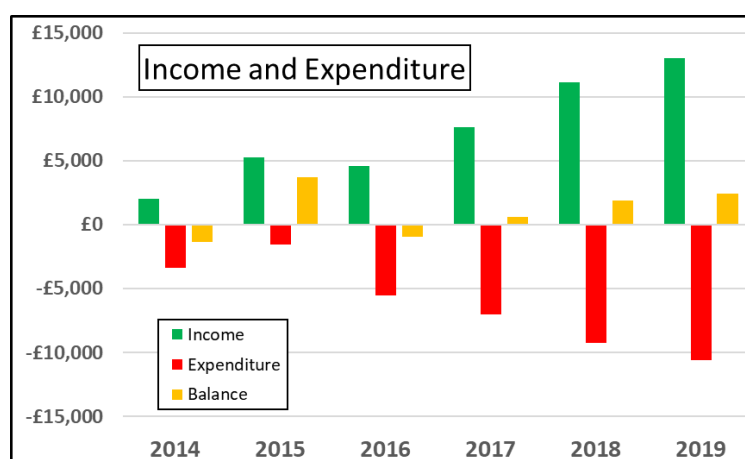
AGM 15<sup>th</sup> October 2020



### 2019 - Treasurer's Report

2019 was a highly successful year for the Friends. Almost £8,000 was raised from various events and initiatives along with a further £5,000 raised from other donations. Spend overall was just over £10.5k

The chart to the right shows the increase in funds raised over the last few years and the corresponding increase in the amount we are able to spend on equipment and resources for the school for the benefit of the Children. In 2019 we were able to fund nearly £8,000 on items for the school, including



books, whiteboards, science equipment, art materials and kitting out the outdoor areas. The Friends also helped fund the Year 2 transition including leavers' medals as well as providing each child with a gift at Easter and Christmas. Finally, we were also able to lay on a Fun Day for the children in July as a thank you for all the support we had over the school year.

Our main events, the Christmas and Summer Fayres again were highly successful. The amount made from the Christmas Fayre was 20% up on 2018. A lot of thanks must go to the many local business who were generous enough to donate lots of great raffle prizes. The Spring Fayre was a little disappointing compared to the Easter event we held the previous year. The Halloween parties again proved to be one of the highlights of the year for the children. The Mother's Day and Father's Day gift sales are always well supported and raised almost £400 each.

In our efforts to try new ideas we held a quiz night in October. This was lots of fun and generated plenty of positive feedback and raised over £300. It is something we will look at running again in the future.

We held two sponsored events in 2019. The Sponsored Bounce raised over £2,500 and the Read-a-thon £750. The ability to claim Gift Aid on many of these donations is a great boost to the funds.

We are always amazed at the generosity of our friends, supporters and local community and the willingness to put their hand deep into pockets and donate hard earned money, especially in increasingly difficult times. Over £5,000 was raised through miscellaneous donations, this included £2,500 from the Co-op Community Causes scheme. We also received nearly £400 from collection tins located in local shops and pubs and over £250 from a collection at the Christmas Productions. For the first time we teamed up with the Ashford Lions following their Santa Sleigh around the local area, knocking on doors, this brought in a further £350. Finally, were lucky enough to receive two very generous donations from individuals who were keen to show their support and passion for the school and to provide something for the children.

I'd like to take this opportunity to thank the other committee member for their very hard work as well as their collective ability to be creative and help keep our costs to a minimum. Also, to thank the staff of Downs View, the parents and carers and of course, the children for their on-going support.

**Richie Turner**

**Treasurer, Friends of Downs View Infant School**

# Treasurer's Financial Report

## Year Ending 31st December 2019



Event	Income	Expenditure	Net
Christmas Cards 2018	0.00	281.95	-281.95
Christmas Cards 2019	276.62	242.00	34.62
Christmas Fayre 2019	1,511.50	117.02	1,394.48
Father's Day 2019	389.50	27.60	361.90
Fun Day 2019	0.00	285.09	-285.09
Halloween 2019	371.89	63.87	308.02
Mother's Day 2019	393.05	264.68	128.37
Quiz Night 2019	351.00	32.00	319.00
Sponsored Events 2018	258.80	0.00	258.80
Sponsored Events 2019	3,412.25	60.00	3,352.25
Spring Fayre 2019	325.55	92.98	232.57
Summer Fayre 2019	633.70	127.16	506.54
Uniform Sale	37.45	0.00	37.45
<b>Total</b>	<b>7,961.31</b>	<b>1,594.35</b>	<b>6,366.96</b>

Other Income	Income	Expenditure	Net
Amazon Smile	14.98	0.00	14.98
Donations 2019	5,015.25		5,015.25
Tea Towels	35.30	0.00	35.30
<b>TOTAL</b>	<b>5,065.53</b>	<b>0.00</b>	<b>5,065.53</b>

Purchases	Income	Expenditure	Net
Children's Christmas Gifts 2019	0.00	234.50	-234.50
Children's Easter Gifts 2019	0.00	90.28	-90.28
Miscellaneous	0.00	94.63	-94.63
School Purchases 2019	0.00	7,853.87	-7,853.87
Subscriptions	0.00	105.00	-105.00
Transition 2019	0.00	646.94	-646.94
<b>Total</b>	<b>0.00</b>	<b>9,025.22</b>	<b>-9,025.22</b>

	Income	Expenditure	Net
<b>TOTAL</b>	<b>£13,026.84</b>	<b>£10,619.57</b>	<b>£2,407.27</b>

# Treasurer's Financial Report

## YTD 15th September 2020



Event	Income	Expenditure	Net
Dare To Be Different 2020	614.15	0.00	614.15
Mothers Day 2020	0.00	68.86	-68.86
Pamper Evening 2020	100.00	101.00	-1.00
Summer Fayre 2020	0.00	2.50	-2.50
Transition 2020	0.00	427.80	-427.80
<b>Total</b>	<b>714.15</b>	<b>600.16</b>	<b>113.99</b>

Other Income	Income	Expenditure	Net
Amazon Smile	42.89	0.00	42.89
Grants	330.00	0.00	330.00
Donations 2020	209.93	0.00	209.93
<b>TOTAL</b>	<b>582.82</b>	<b>0.00</b>	<b>582.82</b>

Purchases	Income	Expenditure	Net
Children's Christmas Gifts 2020	0.00	252.20	-252.20
Children's Easter Gifts 2020	0.00	125.72	-125.72
Miscellaneous	0.00	125.14	-125.14
School Purchases 2020	0.00	2,204.95	-2,204.95
Subscriptions	0.00	110.00	-110.00
<b>Total</b>	<b>0.00</b>	<b>2,818.01</b>	<b>-2,818.01</b>

	Income	Expenditure	Net
<b>TOTAL</b>	<b>£1,296.97</b>	<b>£3,418.17</b>	<b>-£2,121.20</b>

<b>Barclays Account</b>	<b>£889.19</b>
<b>Metro Account</b>	<b>£3,864.76</b>
<b>Cash</b>	<b>£128.04</b>

<b>Total Funds</b>	<b>£4,881.99</b>
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